



DIY - Partner Visa Package

Required Documents



Partner Visa and Sponsorship Applications - Required Documents

Outlined below is a list of the Documents and Forms required to complete your Partner Visa and Sponsorship Applications.

Documents provided to the Department of Immigration must be **coloured scanned copies or Colour photos** and must be **less than 4.5Mb** in size when uploaded after your application is lodged. You are not required to get your documents certified. The department will request the certification of a document should they require it. Persons authorised to certify documents inside and outside Australia and instructions on certifying your documents is provided below should you ever require it.

Any document that is not in English must be accompanied by an English translation. Advice on the requirements for getting your documents translated is provided below.

You and your partners Relationship Statements and Statutory Declarations made by family and friends on Form 888 are required to be signed in front of an authorised person. This is called getting those statements 'witnessed'. A list of Authorised persons to 'witness' your Relationship Statements and Form 888 is provided below.

Your documents must be attached/uploaded to your visa application after lodgement. Please See "how to attach documents to your online application" in your attachments provided to you.

Gathering and Combining your Documents

Each document should be colour scanned, correct way facing up and given an appropriate file name (for example, one group of documents may be called 'ID Documents or Sponsor documents or Visa applicant documents') and include such

Required Documents for Sponsor/Partner (Australian Citizen or Australian Permanent Resident)

- Sponsor Application Form online **here** (See Online Application Instructions attached)
- Copy of Passport ID Page
- Copy of Birth Certificate (showing both parents names)
- 1 Passport Photo
- Copy of evidence of income and employment for the previous **2 years** – Either of the following:
 - Group Certificates/Income Tax Assessment Notice or
 - Letter from your Employer confirming length of employment and annual salary **or**
 - If you are Self-employed a Letter from your accountant
- Copy of Divorce Decree or Death Certificate - If you have previously been married or your previous marriage partner has died
- Copy of evidence of Name change - If you have changed your name by Deed Poll i.e., through your home country government
- If your sponsor has previously sponsored or applied for a Spouse, Partner or Fiancé visa themselves. The sponsor must provide a statement (in their Relationship Statement) that explains your sponsor's relationship with their previous partner, when, why and how the relationship(s) ceased and specify the dates of lodgement of any sponsorship or nominations
- Police Clearance Certificate from each country, where you have lived for 12 months or more, in the previous 10 years (including Australia)



Form 888 – Statutory Declarations from family and friends who are Australian Citizens or Australian Permanent Residents

- **Form 888 – Available Here** – Provide between 4 - 6 (minimum 2) completed Forms from family and friends who are Australian Citizens or Permanent Residents. This is the department's form for Statutory Declarations made by your family and friends where they declare your relationship to be genuine and ongoing.
- Evidence of their Australian Citizenship or Australian Permanent Residency;
 - For Australian Citizens – Copy of their Australian Passport ID page or Australian Birth Certificate.
 - For Australian Permanent Residents - Copy of their Foreign Passport ID page and Permanent Visa grant letter.

Persons attesting to your relationship on Form 888 must be made by Australian Permanent Residents or Australian Citizens. A Copy of evidence that they are Permanent Residents or Australian Citizens must accompany each Form.

These forms must be signed by your Australian family and friends in the presence of a person who is authorized to witness a Statutory Declaration (See below for a list of persons authorised to witness Form 888).

Important: A minimum of at least two completed/signed/witnessed 888 Forms must be uploaded immediately after your visa application is submitted online (although it is recommended that you provide 4-6 completed forms where possible). These Forms must be signed/witnessed and dated no later than six weeks prior to making your application. It is advised that you should have your Statutory Declaration signed and dated no later than six weeks prior to making your application.



Evidence of your Genuine and Ongoing Relationship – Required for all applications/ relationships

Provide **as many** of the following documents **as you can** (over the total duration of your relationship) with your application. Please see your 'Advice and Instructions' document and 'Document Types' provided in your package for guidance on the below documents.

- Superannuation document naming each other as a beneficiary (you can call your superannuation fund and instruct them to put your partner on your superannuation as a beneficiary)
- Insurance policies or pension policies naming each other as beneficiary
- Will/Last Testament that names your partner as a beneficiary
- Prenuptial Agreement
- Invitations addressed to both of you (weddings, birthdays, parties etc) – Can be in the form of emails or physical invitation cards
- Letters/notes, cards between each other over the period of your relationship
- Membership of any clubs or other organisations that you and your partner are both a member of (this could be a letter confirming you and your partners membership or membership cards for RSL Club, gym, sporting club membership etc)
- Travel itineraries, flight bookings, boarding passes, hotel receipts, car hire etc. for holidays/trips taken together
- Tickets for events (entertainment or otherwise) you attended as a couple together
- Receipts for household goods bought jointly (furniture, kitchen, bedding, electronics etc)
- Emails between you and your partner discussing your financial budget or plans (you could also include a breakdown of your family budget based on you and your partners combined income)
- Letter from your landlord or real estate agent confirming that you live together (if you don't have a joint lease agreement that names you both)
- Letters addressed to both of you jointly or individually at the same address to confirm your living together (also include envelopes where possible) (if you don't have a joint lease agreement that names you both)

Any correspondence from your estate agent/landlord can be signed by either partner with a copy